

## Course Title The 4 Disciplines of Roll-Outs

#### **Course Overview:**

This course is aimed at providing teams with the 'know-how' and the 'why to' of implementing a strategy for successful roll outs; whether that be an upgrade or install of a new IT system or any type of systems, process of policy roll out project.

Any roll out involves people, communication, goals, objectives, testing, end-users, deadlines, and often a great deal of stress and overtime!

This workshop provides the framework and the 4 steps required to ensure a successful rollout, on time and on budget.

Your team will work on either a live project, up and coming project or a fictitious project, the choice is yours.

**Target Audience:** Ideal for Teams involved in delivering a project on time and on

budget

**Duration:** Four Days – 1 day per discipline

#### **Programme Modules**

# **Discipline 1: Vision and Focus**

- Understand the Business Need
- Understand the Business Impact
- Developing a strategy
- Starting a Project and working on Business as usual
- Communicating the strategy
- Knowing what resources are needed

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## **Discipline 2: Organising Resource**

- Knowing EVERYONE that is involved
- What skills are needed
- Finding and organising skills
- Finding and managing time
- Know what other resources are needed/available

## **Discipline 3: Management and Communication**

- Team communication agreements
- Team commitments
- Team achievable
- Team performance
- Who else do we need to communicate with?

## **Discipline 4: Demonstrating Positive Results**

- Testing
- Keeping Score
- Providing and Receiving Feedback
- Working and sharing value with the business
- Communicating with the business

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